



## Volunteer Agreement

Volunteers are an important and valued part of Hereford Community Farm. We hope that you enjoy volunteering with us and feel a full part of our team.

This agreement tells you what you can expect from us, and what we hope from you. We aim to be flexible, so please let us know if you would like to make any changes and we will do our best to accommodate them.

### **As a volunteer with Hereford Community Farm you can expect:**

- An induction on how the organisation works and your role in it.
- A supportive, safe and positive environment so that you enjoy your volunteering.
- To be treated fairly and with courtesy.
- That your skills dignity and individual wishes will be respected.
- Opportunities to undertake appropriate training
- A named contact for support.
- Reimbursement of reasonable out of pocket expenses incurred in the course of your volunteering.
- To be kept up to date and informed of possible changes.
- To be insured against injury you suffer or cause due to negligence.

### **In return we ask that you:**

- Support our aims and objectives.
- Work reliably to the best of your ability.
- Are open and honest in your dealings with us.
- Treat fellow volunteers and staff with courtesy and respect.
- Give as much warning as possible whenever you cannot volunteer.
- Commit to an agreed number of hours each week and let us know if you wish to change the nature of your contribution.
- Are aware that you are seen as a role model by those who attend Hereford Community Farm and should not therefore be under the influence of illegal drugs or alcohol when you are at the farm.
- Follow Hereford Community Farm's rules and procedures, including health and safety, equal opportunities and confidentiality.
- Let us know if we can improve the service and support that you receive.

This agreement is binding in honour only; it is not intended to be a legally binding contract between us and may be cancelled at any time at the discretion of either party. Neither of us intends any employment relationship to be created, either now or at any time in the future.